

## **AG Middle School PTA Executive Board Minutes**

February 6, 2014

The meeting was called to order at 8:30 a.m.

Those in attendance were Stephanie Leo, Beth Moss, Kathy Dockery, Bob Folk, Catherine Hensley, Jennifer McCarthy, Ashley Hewitt, Jane O'Donoghue, and Sydney Coffin.

### **Approval of September Minutes**

The minutes from January 11<sup>th</sup> PTA Executive PTA Meeting were approved.

### **Treasurer Report**

- Ashley Hewitt updated that Bob Folk was coordinating creating an online website for PE uniforms to be implemented in Fall 2014. The remaining payables are \$224.97 in that category.
- Vocabulary books have been ordered under the budget of \$20,000. A discount was applied for shipping.
- AGPTA tax returns were filed at adjusted deadline. 1099s were sent out.
- The Fall Book Fair proceeds were given to Mr. Washburn in the form of a giftcard. Beth Moss suggested using the Media Center School Support line item for expenses (approx. \$100) next year.
- Direct School Expenses are updated to show last month's approved \$20,000 increase based on collection of Invest Funds at 114%.
- Girls Lacrosse has set up their own checking account and Bob Folk needs to be updated to ensure they are within an authorized budget and have appropriate liability coverage. agreed to approach the Club reps and ask that they move their account under the PTA umbrella, but Folk needs to communicate to team about school policy. A suggestion was made to update the PTA website that clubs must confirm processes for managing club funds with Mr. Folk.

### **Past President's Report**

- Kathy Dockery updated on the facilities "walkthrough" the resulted in three recommendations:
  - Floor molding throughout
  - Signage for visitors
  - Rug for front office
  - Painting refresh, including bulletin boards (some of which have been tested)
- A suggestion to consider ADA for rug was made.
- Next steps: Work with Bob Folk, Beautification Committee to price work and implement. Funds have been approved through Direct School Expense line item.

### **President's Report**

- Stephanie Leo reported that the Beautification Committee has spent \$2190 of their \$5000 budget. Upcoming plans include stump removal, power washing and some plantings. A longer list still exists.
- Spring Clubs are poised to begin March 17<sup>th</sup>.
- Book Fair has a new committee member, Kristine Wahr, to help Mr. Washburn. Dates have been changed to March 24 – 28. Bulldog Bulletin will be mode of communication.
- Student Recognition has been slowed due to Powerschool problems. 2<sup>nd</sup> Quarter recognition is scheduled for Friday, 2/15. Tentative 3Q recognition is scheduled for 4/11.
- Yearbook has made \$2935 from recognition ad sales. Deadlines are currently ahead of schedule, but may be impacted by snow days and makeups. Need final order numbers by late February.

**President Elect Report**

Invest in Excellence has collected \$110,488 as of 2/6, with \$6590 to Sedgefield Middle School. Nominating Committee has all elementary schools represented and was approved.

**Principal's Report**

- Bob Folk updated that he has hired a new Technology Facilitator from a long list of applicants, Brian Rohloff. From Texas. He started by subbing at AG and impressed many with his work ethic in that short time.
- MPHS has been chosen by the district to pilot an on-line registration which will impact AG 8<sup>th</sup> graders and their process for registration. Dates will move one month earlier, and communication will be done by Ms. Richards and the Bulldog Bulletin. The Eighth Grade Coffee for parents has been changed to February 27<sup>th</sup>.

The meeting was adjourned at 10:10.

**Next Meeting of the PTA Exec: March 6<sup>th</sup>, 2014.**