

## AG Middle School PTA Executive Board Minutes

September 5, 2013

The meeting was called to order at 8:35 a.m.

Those in attendance were Stephanie Leo, Mary Lunsford, Beth Moss, Kathy Dockery, Bob Folk, Catherine Hensley, Jennifer McCarthy, Ashley Hewitt, Jane O'Donoghue, and Sydney Coffin.

### President Welcome and Introductions

Stephanie Leo welcomed the group, reviewed meeting procedures and facilitated brief introductions.

### Principal Report

Principal Bob Folk reported that the start of school had gone smoothly, in terms of logistics, transportation and communication. He then updated the committee on three areas:

1. Statewide issues: **Powerschool** is the new system that replaces *parentassist*, and there were some challenges concerning reports, speed of rollout, and training due to the speed at which the state conducted the rollout, but all areas are improving. Parents who have lost their login info from first day packets can get them by calling the office.
2. District initiatives: New security (keyless entry) is being installed at select entrances, and will require fobs which will be distributed to staff. Cameras are planned for installation as well. Ag was awarded 120 Chromebooks from Google as part of a district initiative and will re-distribute some science and social studies resources to best utilize electronics inventories. iPads have more educational app opportunities, but Chromebooks (new product) are web-based and should hold up over time. Will want to compare usability of each product going forward to determine future technology purchases.
3. School initiatives:
  - a. AG is implementing a slow rollout of the AG Honor Code, emphasizing honesty, integrity and responsibility. No new consequences are being included in the initiative, but it is impacting students as the concepts are being discussed. Stephanie Leo suggested Camp Bulldog include the honor code in 2014.
  - b. 100 new locks have been ordered for \$6.74 each to cover an unanticipated shortage. Next year a better inventory by teachers is needed. Teachers who are asking their students to bring in locks will be communicated with on an individual basis, as parents have paid for locks through the PTA payment collection process.
  - c. The 8<sup>th</sup> grade teacher team is brainstorming 3 field trips which may require unbudgeted funds. Our policy of no fundraising outside the Invest campaign was discussed. The PTA 8<sup>th</sup> grade chairs need to work with the staff team to encourage their ideas and help to find support and funding for activities in approved ways.
  - d. PE uniforms were budgeted and priced based on a \$15 per set charge, but have an actual cost of \$17.50 per set. PE uniforms charge to parents is \$20/each. Current

inventory includes extra large sizes, but second semester sales are unaccounted for. Treasurer will oversee ordering/pricing process going forward.

- e. The city bond package includes Selwyn and MPHS construction, all of which is on SP campus. Old Selwyn area is currently is slated as expanded parking and play area. PTA needs to remind parents to stay abreast of how the bonds will impact their students as they age through the campus and to support a broad view of the plans.
- f. Vocabulary books were ordered in bulk for \$13.25 and the school will pursue that savings for next year. At October meeting will be able to assess how student fees covered the cost of these new books.

### **Treasurer Report**

Ashley Hewitt Reviewed the budget, which are posted to the website with this report.

A review of Annual Start Up costs was distributed, and shows a \$33,500 total required for school and PTA costs.

Jennifer McCarthy asked that some of the Direct School Expenses be detailed in order to clarify to donors how their Invest funds are spent. Next Step: discuss with Bob Folk and update budget before distributing to the General PTA.

### **Financial Secretary Report**

Jane O'Donoghue reviewed the collection of AG PTA payments, which currently stands at 91% of total collected last year. We are projected to meet expenses and will provide a donut party to the highest collecting class per grade.

### **Invest in Excellence Report**

Catherine Hensley and Jennifer McCarthy updated that the logos and letters are completed and will be mailed for arrival on the Monday before Open House. Jennifer has scripted a skit to be recorded and played to parents at curriculum night. Stephanie suggested a review of the agenda for curriculum night to ensure a logical flow between topics and that A/V needs to be tested before that night.

Jennifer and Catherine asked that the PTA Exec make their contributions before 9/12 so that they can market that the PTA Exec is participating at 100%.

### **Upcoming Dates**

Sept 12, noon: PTA General Meeting/Committee Chair Meeting

Sept 23, 4pm: SLT meeting

Sept 24, 5:45 and 6:30 pm: TD Parent Meeting and Open House/Curriculum Night

Oct 3, 8:30 am: PTA Exec

The meeting was closed at 11:00 am.